

# **GENERAL REGULATIONS FOR UNDERGRADUATE PROGRAMMES**

## **1) REGULATIONS FOR FIRST DEGREES BASED ON COURSE-UNITS**

**(for student cohorts first enrolled in the academic years 2005/2006  
to 2009/2010)**

## **2) REGULATIONS FOR FIRST DEGREES**

**(for student cohorts first enrolled from the academic year  
2010/2011 onwards)**

## **3) APPENDIX A**

**REGULATIONS FOR FIRST DEGREES BASED ON  
COURSE-UNITS  
(student cohorts first enrolled in the academic years 2005/2006 to  
2009/2010**

These Regulations apply to course-unit degrees awarded to Students at Goldsmiths College, University of London.

They should be read in conjunction with the General Regulations for First Degrees and Diplomas of Higher Education at Goldsmiths College

**Definition of Terms**

In these Regulations the following terminology shall apply:

- (a) course unit - a course unit is a prescribed section of teaching and study which is separately examined and to which a unit value has been assigned (eg. 2, 1, ½ )
- (b) degree programme - a degree programme is a combination of courses approved by the College for an individual student;
- (c) completion of a course unit - completion of a course unit must be understood to include taking the examination as defined under paragraphs 6.1 and 6.5

**1. Entry Requirements**

- 1.1 All candidates must satisfy the entry requirements for the specific programme of study or be exempted therefrom. Details of these and of approved equivalents may be obtained from the Assistant Registrar (Admissions).

**2. University of London Graduates and Other Advanced Students**

- 2.1 Graduates of other universities and those holding other qualifications specified in the Regulations for Advanced Students may apply to be registered under the Regulations for Advanced Students (see appendix A). Those who are granted the status of Advanced Student shall also be granted exemption from course-units and a shortened period of study in accordance with paragraph 2.3 below.
- 2.2 Graduates of the University of London may be registered and granted exemptions and a shortened period of study under the Regulations for Advanced Students for a degree under these regulations provided that the field of study (see section 8) is not the same as the subject(s) of the first degree. Any course-unit examinations taken must be substantially different from examinations already passed.

- 2.3 Exemptions granted to Advanced Students registered under paragraphs 2.1 and 2.2 above shall not exceed the value of four course-units for students entering the second year of the course, and shall only be given where the College is satisfied that the total combination of courses to be completed, taken together with those from which the candidate is to be exempted, represent a coherent programme for the degree. The College shall grant exemption only when a candidate has already passed an examination of an equivalent standard in the same subject.
- 2.4 Graduates of the University of London may also be registered *de novo* for a degree. A student registering *de novo* shall not be eligible for exemption from any of the courses or examinations nor for a reduction in his/her period of study. In satisfying the requirements for the degree under paragraph 7.1 such students shall be required to complete to the satisfaction of the College courses valued at a minimum of twelve course-units in a subject or degree programme substantially different from the Bachelor's degree previously awarded. Any course-unit examinations taken must be substantially different from an examination already passed.

### **3. Transfer Students**

- 3.1 Details of the Regulations governing Transfer Students are given in Appendix A.

### **4. Period of Study**

- 4.1 Save as provided in paragraphs 2.1, 2.2, and 3.1 above, and paragraph 5.6, the minimum period of study for a degree is three academic years. The period of study shall be continuous unless the Academic Board has permitted generally by regulation or in special cases its interruption.

### **5. Programmes of Study**

- 5.1 Before any programme of study can become valid as leading to a degree, the Academic Board must approve its scope and value in course-units.
- 5.2 Goldsmiths devises its own courses and proposes their course-unit value.
- 5.3 Students are required to take a total of 12 course units. Full-time students taking a three-year degree shall normally take 4cu in each year of study. Part-time students shall take no more than 3 course units in each year of study.
- 5.4 Regulations for specific programmes of study state what combinations of courses students may follow; this may include courses taken at another College of the University.
- 5.5 A student registered for a course unit degree may, on certain intercalated programmes, be required to follow the programme over four academic years which shall include, as the third year, a year on attachment to an

organisation or institution approved by the College as having a function relevant and suitable to the field of study. The plan of work for this year shall be agreed by the relevant department and supervised by the student's tutor and such other persons as the department may approve. The student shall submit for examination by not later than the first day of the first term of the following academic year a report on the placement year. The report shall be marked on a pass/fail basis and students shall be required to pass this examination prior to being awarded a degree. Students shall be informed of the result of this examination no later than Friday of the sixth week of the autumn term. Students failing this examination at their first attempt shall be permitted to resubmit their report on one occasion only by a date specified by the department. Full-time students exempt from the placement year shall be required to have passed in courses to a minimum value of 3 course units at the end of the first year of study prior to being permitted to proceed to the second year and in courses to a minimum value of 3 course units taken in the second year of study prior to being permitted to proceed to the fourth and final year. Students registered for an intercalated degree should also refer to the specific departmental regulations for that programme.

- 5.6 Students shall not normally be permitted to follow courses valued at more than four course-units in any one year. In exceptional circumstances the Chair of Learning, Teaching and Quality Committee may allow a student to exceed this maximum and shall report this to the Academic Board.
- 5.7 Full-time students taking a three year degree shall be required to have passed in courses to a minimum value of 3 course units at the end of the first year of study prior to being permitted to proceed to the second year and in courses to a minimum value of 3 course units taken in the second year of study prior to being permitted to proceed to the final year, unless specific programme regulations specify a greater amount.
- 5.8 Full-time students taking a four year degree shall be required to have passed in courses to a minimum value of 3 course units at the end of the first year of study prior to being permitted to proceed to the second year and in courses to a minimum value of 3 course units taken in the second year of study prior to being permitted to proceed to the third, intercalated year of study.
- 5.9 Part-time students normally shall be required to have passed in new courses to a minimum value of 1½ course units in each session prior to being permitted to proceed to the next year of study.

## **6. Assessment**

- 6.1 The assessment for each course shall be held each year and shall include one or more of the following:
  - (a) written examination(s);
  - (b) practical examination(s);

- (c) essays and/or reports;
- (d) adequate written accounts of a number of laboratory experiments, or of field work;
- (e) practical drawings or art or craft material prepared and submitted by the candidate and certified as his/her own work with or without supplementary written material.
- (f) multiple-choice questions;
- (g) oral examination(s);
- (h) assessment(s) of laboratory or fieldwork or of other aspects of a candidate's performance during a course.
- (i) assignments

In determining the results of the examination the examiners shall take account of a student's ability to express his/her knowledge in a clear, concise and scholarly fashion.

- 6.2 (i) A student who enters for any part of an examination for a first degree or diploma shall be examined in accordance with such Regulations as were current when he/she entered for that examination.
- (ii) A student who re-enters any part of an examination for a first degree or diploma without having attended the course again shall be examined in accordance with such regulations as were current when he/she first entered for that examination.
- (iii) A student who re-enters any part of an examination for a first degree or diploma having attended the course again shall be examined in accordance with such regulations as were current when he/she re-entered for that examination.
- 6.3 Except for those parts of an examination on any course which may be held during that course, written and practical examinations shall normally take place once a year during the designated College examination period as specified by the College.
- 6.4 Students must submit work by the deadline set by the department. Details of regulations concerning the submission of work may be found in the Undergraduate Examination Booklet.
- 6.5 A student taking an examination for a course must be examined in all parts of the examination prescribed for that course. Therefore (unless prevented by illness or other adequate cause for which certification must be provided) a student must take each prescribed test and submit sufficient work to enable him/her to be examined.
- 6.6 The examination shall be conducted in the order shown on the timetable.
- 6.7 A pass list giving the result of the examination shall be published on the appropriate date. Graded pass lists may be published provided that

gradings are not made so precise as to allow students to deduce marks or marking schemes and no rank order of students within grading is given.

- 6.8 A student who has passed a course unit examination may not repeat that examination nor may he/she enter a course unit examination at any College of the University which is deemed to overlap a course-unit examination which he/she has already taken and passed.
- 6.9 A student who at the first attempt fails to achieve a pass mark in one or more course units shall, at the second attempt be awarded a mark capped at the pass mark for the module.
- 6.10 A student who through illness, or other cause deemed acceptable, is prevented from attending any course unit, may apply to the Chair of the Examination Board for deferred assessment under the following conditions:
- (a) Assessment shall be by any of the examination methods listed above (see 6.1 (a) to (i)) and normally shall be in the same format as the original assessment
  - (b) Any such assessment shall take place at a time to be determined by the College.
- 6.11 In cases where a student's performance may have been affected by illness or other acceptable cause the student may apply to the College Assessments Officer for such reasons to be taken into account by the Examination Board. Such application must be made as soon as possible but not later than a period of six days after the assessment concerned and must be accompanied by a medical certificate or other evidence in cases other than illness.
- 6.12 In respect of school practice and other school based work the following special Regulations shall apply and, where appropriate, replace the relevant provisions of the College Regulations governing student progress review and appeals.
- 6.12.1 ***Commencement of school practice and other school based work***
- 6.12.1.1 Any alleged case of unsuitability for the commencement of school practice and other school based work shall, in the first instance be dealt with promptly by discussion between the student and the relevant professional studies tutor, referring to the Head of the Department of Educational Studies if either the staff member or the student deem it necessary so to do.
  - 6.12.1.2 If the Head of the Department of Educational Studies believes there to be no subsequent improvement in the

student's preparedness for school practice or other school based work that Head shall write formally to the student, outlining the reasons for the concern about the student's progress, with a copy being sent to the Senior Tutor of the Department of Educational Studies.

- 6.12.1.3 This shall be followed, if necessary, by a letter (issued not less than two weeks after the first letter) to notify the student of a recommendation to the Pro-Warden (Students and Learning Development), that the student be dismissed from the programme.
- 6.12.1.4 If, in the opinion of the Pro-Warden, the recommendation to dismiss the student is justified, the Pro-Warden shall notify the Members of the Student Review Committee (the Committee).
- 6.12.1.5 If notification is given, the Committee shall convene, without delay and, in consultation with the Senior Tutor and with the Head of the Department of Educational Studies, shall either permanently dismiss the student from the College or decide that the Student shall be permitted to continue with the Programme. A student whose permanent dismissal has been decided shall have the right of appeal, but may not continue on his or her programme until and unless that appeal is upheld.

6.12.2 ***Continuation of school practice and other school based work***

- 6.12.2.1 Following representations from the school at which a student is engaged on school practice or other school based work the Head of the Department of Educational Studies may require that student immediately to withdraw from that school and may recommend to the Pro-Warden (Students and Learning Development) the permanent dismissal of the student.
- 6.12.2.2 If, in the opinion of the Pro-Warden, the recommendation to dismiss the student is justified, the Pro-Warden shall notify the Student Review Committee (the Committee).
- 6.12.2.3 If such notification is given, the Committee shall convene without delay and, in consultation with the Senior Tutor and with the Head of the Department of Educational Studies, shall either permanently dismiss the student from the College or decide that the student shall be permitted to continue with the programme. A student whose permanent dismissal has been decided shall have the right of appeal,

but may not continue with his or her programme until and unless that appeal is upheld.

### 6.13 **Qualified Teacher Status**

- 6.13.1 Candidates on courses leading to the award of a degree and qualified Teacher Status must satisfactorily complete the course as set out in these regulations.
- 6.13.2 Candidates must also satisfy the requirements for School Experience and demonstrate that they can meet the Standards for the Award of QTS laid down by the DfEE (or successor body)
- 6.13.3 Candidates must provide evidence of satisfactory completion of the Skills Tests organised by the TTA (or successor body), prior to the meeting of the BA (Ed) Sub Board.

## **7. Degree Requirements and Consideration for Honours**

- 7.1 Save as provided in paragraph 7.2 below to be admitted to a degree under these regulations a student must:
- (a) have completed to the satisfaction of the College courses valued at a minimum of twelve course-units;
  - (b) have passed in courses to a value of at least ten course-units at least three of which must have been passed at level three, except that the examiners may exceptionally and on the approval of the Examination Board consider for the award of a degree a candidate who has passed in courses to a value of at least nine course-units;
  - (c) have been assessed in all parts of the examination prescribed for each course.
  - (d) have achieved all the learning outcomes specified for the programme.
  - (e) Have passed all courses designated as compulsory to the award of the degree

Candidates accepted under the Regulations for Advanced Students or Regulations for Transfer Students may be granted exemption from certain courses and the corresponding examination (see sections 2 and 3) and will be subject to an amended means of classification.

- 7.2 Candidates shall be assessed on marks for 10 Course-units, comprising the best 3 course units at Level 1 and the best 7 course units at a higher level. If necessary marks on one or more failed courses shall be included. Level 1 courses are given less weight than courses at a higher level,



except that the mark on ONE Level 1 course unit in a modern foreign language taken by a candidate in his or her second or final year may count as one of the best 7 course units at a higher level for the purposes of the calculation of the final weighted average mark.

- 7.3 In calculating a candidate's final degree classification, a relative weighting of 1:3:5 will be applied to courses at level 1, 2 and 3 respectively
- 7.4 Candidates who have completed the requirements for a degree, and who have achieved a sufficient standard in the examinations above that for a Pass may, on the recommendation of the relevant Sub-Board of Examiners, be awarded either (a) First Class Honours, or (b) Second Class Honours, (c) Third Class Honours or (c) Pass. The Second Class of Honours shall be divided into an Upper and Lower Division.
- 7.5 When a student is exempted from any course-unit examinations under the provision of paragraphs 2.1, 2.2 or 3.1 the examiners shall assess his/her class of Honours entirely upon his/her performance in the course examinations in which he/she is examined except as provided in Appendix A.
- 7.6 The examiners shall determine the field of study to be shown on the diploma which will be issued to each successful candidate awarded the degree (see Section 8 below).

## **8. Field of Study**

- 8.1 The examiners shall determine the field of study in accordance with the guidelines laid down in paragraph 8.3 below.
- 8.2 The field of study shall be descriptive of the courses included in a degree curriculum and shall be based either on consideration of those courses which have been taken, or of those courses which have been passed. The levels of pass are not relevant to the determination of the field of study.
- 8.3 Except where a single subject is appropriate, the subjects named in the field of study, when based on consideration of courses passed, shall be determined as follows:
- (a) where appropriate, comprehensive titles shall be used, for example, European Languages, Culture and Society.
  - (b) where two subjects studied (see paragraph 8.2) have approximately equal importance and the subject mentioned second has a minimum value of four course-units or one-third of the curriculum, whichever is the less; the conjunction 'and' shall be used;
  - (c) where a subject has been taken with an essential supporting subject 'with' shall be used; the supporting subject shall be expected to have a

minimum value of three course-units, or one quarter of the curriculum, whichever is the less; the main subject in this case shall have a minimum value of six course units, or one half of the curriculum, whichever is the less.

## **9. Transfer from Registration under Other Regulations**

- 9.1 A student who transfers from registration as an internal student for a degree under other regulations to registration for a first degree at Goldsmiths College under these regulations prior to the commencement of the final year may be credited with some course-units on account of the work which he/she has done and the examinations which he/she has passed under other regulations except that, where a student's studies have been interrupted, the College may determine that a candidate may be credited only with the minimum pass mark for any examination which he/she passed.

## **10. Issue of Diplomas**

- 10.1 A diploma for the relevant degree under the seal of the University shall be despatched to each successful student who is awarded the degree. The diploma shall record the field of study, where appropriate.
- 10.2 The date of the award of the degree to successful students shall be 1 August, but where a student completes the degree at a time other than at the summer vacation the date of the award shall be first day of the month following the examiners confirmation.

# REGULATIONS FOR FIRST DEGREES

(for student cohorts first enrolled from the academic year 2010/2011 onwards)

These Regulations apply to first degrees awarded to Students at Goldsmiths College, University of London.

They should be read in conjunction with the General Regulations and the Goldsmiths Credit Framework

## Definition of Terms

In these Regulations the following terminology shall apply:

- (a) Module - a module is a self-contained unit of teaching and study which has its own learning outcomes and is separately assessed. Modules are designated as having a credit value and a level. They may be taught either over a whole academic year or completed within one term.
- (b) Degree Programme - a degree programme is a coherent and structured combination of modules approved by the College, which has its own specific learning outcomes. Programmes may have interim exit awards
- (c) Completion of a module - completion of a module must be understood to include taking the examination as defined under paragraphs 6.1 and 6.5
- (d) Core module - a core module is one that students must take and pass to obtain the award. Core modules cannot be compensated.
- (e) Compensation - in certain circumstances, credit may be awarded for a failed module where the failure is compensated by achievement in other modules.
- (f) Credits – Credits, when used without limitations, refer to credit points awarded under Credit Accumulation and Transfer Scheme (CATS)
- (g) Level – Level refers to the academic level of a module or programme as defined within the Framework for Higher Education Qualifications
- (h) Academic year - The term "academic year" normally means the period of three university terms extending from September to June. One academic year of full-time study has a value of 120 credits.
- (i) Calendar year - The term "calendar year" when used without limitations normally means a period of fifty-two weeks. One calendar year of full-time study has a value of 180 credits.

## **1. Entry Requirements**

- 1.1 All candidates must satisfy the entry requirements for the specific programme of study or be exempted therefrom. Details of these and of approved equivalents may be obtained from the Head of Admissions.

## **2. University of London Graduates and Other Advanced Students**

- 2.1 Graduates of other universities and those holding other qualifications specified in the Regulations for Advanced Students may apply to be registered under the Regulations for Advanced Students (appendix A). Those who are granted the status of Advanced Student shall also be granted exemption from modules and a shortened period of study in accordance with paragraph 2.3 below.
- 2.2 Graduates of the University of London may be registered and granted exemptions and a shortened period of study under the Regulations for Advanced Students (appendix A) for a degree under these regulations provided that the field of study (see paragraph 8) is not the same as the subject(s) of the first degree. Any module examinations taken must be substantially different from examinations already passed.
- 2.3 Exemptions granted to Advanced Students registered under paragraphs 2.1 and 2.2 above shall not exceed the value of 120 credits for students entering the second year of the programme, and shall only be given where the College is satisfied that the total combination of modules to be completed, taken together with those from which the candidate is to be exempted, represent a coherent programme for the degree. The College shall grant exemption only when a candidate has already passed an examination of an equivalent standard in the same subject.
- 2.4 Graduates of the University of London may also be registered *de novo* for a degree. A student registering *de novo* shall not be eligible for exemption from any of the modules or examinations nor for a reduction in his/her period of study. In satisfying the requirements for the degree under paragraph 7, such students shall be required to complete to the satisfaction of the College modules valued at a minimum of 360 credits in a subject or degree programme substantially different from the Bachelor's degree previously awarded. Any examinations taken must be substantially different from an examination already passed.

## **3. Transfer Students**

- 3.1 Details of the Regulations governing Transfer Students are set out within appendix A.

## **4. Period of Study**

- 4.1 Save as provided in paragraphs 2.1, 2.2, and 3.1 above, and paragraph 5.6, the minimum period of study for a degree is three academic years.

The period of study shall be continuous unless the Academic Board has permitted generally by regulation or in special cases its interruption.

## 5. Programmes of Study

- 5.1 Before any programme of study can become valid as leading to a degree, the Academic Board must approve its scope and credit value.
- 5.2 Goldsmiths devises its own modules and proposes their credit value.
- 5.3 Students are required to take modules to a credit value specified within the College's Credit Framework for the particular programme, as set out in the following table.

Qualification	Minimum number of credits	FHEQ level	Minimum number of credits at the level of the qualification
Master in Science (MSci)	480	7	120
Bachelor's degree with honours (e.g. BA/BSc Hons)	360	6	120 <sup>1</sup>
Bachelor's degree without honours (Pass Degree)	300	6	60
Diploma of Higher Education	240	5	120 <sup>2</sup>
Certificate of Higher Education	120	4	120 <sup>3</sup>

- 5.4 Full-time students shall take modules to the value of 120 credits in each year of study. Part-time students shall take modules to a value of not more than 90 credits in each year of study.
- 5.5 The programme scheme states what combinations of modules students may follow; this may include modules taken at another College of the University of London.
- 5.6 A student registered for a degree may, on certain intercalated programmes, be required to follow the programme over four academic

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<sup>1</sup> May include 30 credits compensation. In order to obtain a bachelor's degree with honours, students must obtain 360 credits: 120 at Level 4, 120 at Level 5 and 120 at Level 6. A total of 60 credits compensation is allowed but no more than 30 credits at any one Level. In addition, at Level 5 or Level 6, students are allowed to include 1 x 30 credit Level 4 module in a modern foreign language (Regulation 7.5).

<sup>2</sup> May include 30 credits compensation.

<sup>3</sup> Compensated credit may not be included in the 120 credits necessary for the award of a Certificate of Higher Education

years which shall include, as the third year, a year on attachment to an organisation or institution approved by the College as having a function relevant and suitable to the field of study. The plan of work for this year shall be agreed by the relevant department and supervised by the student's tutor and such other persons as the department may approve. The student shall submit for examination by not later than the first day of the first term of the following academic year a report on the placement year. The report shall be marked on a pass/fail basis and students shall be required to pass this examination prior to being awarded a degree. Students shall be informed of the result of this examination no later than Friday of the sixth week of the autumn term. Students failing this examination at their first attempt shall be permitted to resubmit their report, on one occasion only, by a date specified by the department. Full-time students exempt from the placement year shall be required to have passed in modules to a minimum value of 90 credits at the end of the first year of study prior to being permitted to proceed to the second year and in modules to a minimum value of 90 credits taken in the second year of study prior to being permitted to proceed to the fourth and final year. Students registered for an intercalated degree should also refer to the specific departmental regulations for that programme.

- 5.7 Students shall not normally be permitted to follow modules valued at more than 120 credits in any one year. In exceptional circumstances the Chair of Learning, Teaching and Enhancement Committee may allow a student to exceed this maximum and shall report this to the Academic Board.
- 5.8 Full-time students taking a three year degree shall be required to have passed in modules to a minimum value of 90 credits at the end of the first year of study prior to being permitted to proceed to the second year and in modules to a minimum value of 90 credits taken in the second year of study prior to being permitted to proceed to the final year, unless specific programme regulations specify a greater amount.
- 5.9 Full-time students taking a four year degree shall be required to have passed in modules to a minimum value of 90 credits at the end of the first year of study prior to being permitted to proceed to the second year and in modules to a minimum value of 90 credits taken in the second year of study prior to being permitted to proceed to the third, intercalated year of study, unless specific programme regulations specify a greater amount.
- 5.10 Part-time students normally shall be required to have passed in new modules to a minimum value of 45 credits in each session prior to being permitted to proceed to the next year of study.

## **6. Assessment**

- 6.1 The assessment for each module shall be held each year and shall include one or more of the following:
  - (a) written examination(s);

- (b) practical examination(s);
- (c) essays and/or reports;
- (d) adequate written accounts of a number of laboratory experiments, or of field work;
- (e) practical drawings or art or craft material prepared and submitted by the candidate and certified as his/her own work with or without supplementary written material.
- (f) multiple-choice questions;
- (g) oral examination(s);
- (h) assessment(s) of laboratory or fieldwork or of other aspects of a candidate's performance during a module.
- (i) assignments

In determining the results of the examination the examiners shall take account of a student's ability to express his/her knowledge in a clear, concise and scholarly fashion.

- 6.2 (i) A student who enters for any part of an examination for a first degree or diploma shall be examined in accordance with such Regulations as were current when he/she entered for that examination.
- (ii) A student who re-enters any part of an examination for a first degree or diploma without having attended the module again shall be examined in accordance with such regulations as were current when he/she first entered for that examination.
- (iii) A student who re-enters any part of an examination for a first degree or diploma having attended the module again shall be examined in accordance with such regulations as were current when he/she re-entered for that examination.
- 6.3 Except for those parts of an examination on any module which may be held during that module, written and practical examinations shall normally take place once a year during the designated College examination period as specified by the College.
- 6.4 Students must submit work by the deadline set by the department. Details of regulations concerning the submission of work may be found in the Undergraduate Assessment Handbook.
- 6.5 A student taking an examination for a module must be examined in all parts of the examination prescribed for that module. Therefore (unless prevented by illness or other adequate cause for which certification must be provided) a student must take each prescribed test and submit sufficient work to enable him/her to be assessed.
- 6.6 The examination shall be conducted in the order shown on the timetable.
- 6.7 A pass list giving the result of the examination shall be published on the appropriate date. Graded pass lists may be published provided that

gradings are not made so precise as to allow students to deduce marks or marking schemes and no rank order of students within grading is given.

- 6.8 A student who has passed a module examination may not repeat that examination nor may he/she enter a module examination at any College of the University which is deemed to overlap a module examination which he/she has already taken and passed.
- 6.9 A student who at the first attempt fails to achieve a pass mark in one or more modules shall, if the module is passed at a subsequent attempt, be awarded a mark which shall be the mean of the actual mark achieved and the module pass mark.
- 6.10 If a student, at the first attempt, achieves a compensatable fail mark for a module and, in subsequent attempts to redeem the failure achieves further compensatable fail marks, the highest mark obtained will be used for the purposes of classification.
- 6.11 A student who through illness, or other cause deemed acceptable, is prevented from attending any module, may apply to the Chair of the Examination Board for deferred assessment under the following conditions:
- (a) Assessment shall be by any of the examination methods listed above (see 6.1 (a) to (i)) and normally shall be in the same format as the original assessment
  - (b) Any such assessment shall take place at a time to be determined by the College.
- 6.12 In cases where a student's performance may have been affected by illness or other acceptable cause the student may apply to the College Assessments Officer for such reasons to be taken into account by the Examination Board. Such application must be made as soon as possible but not later than a period of six days after the assessment concerned and must be accompanied by a medical certificate or other evidence in cases other than illness.
- 6.13 In respect of school practice and other school based work the following special Regulations shall apply and, where appropriate, replace the relevant provisions of the College Regulations governing student progress review and appeals.
- 6.13.1 ***Commencement of school practice and other school based work***
- 6.13.1.1 Any alleged case of unsuitability for the commencement of school practice and other school based work shall, in the first instance be dealt with promptly by discussion between the student and the relevant tutor, referring to the Head of Department if either the staff member or the student deems



it necessary so to do. A written record of the discussion will be made

6.13.1.2 If the Head of Department believes the student is still not ready to commence his or her school practice or other school based work, then he/she shall write formally to the student, outlining the reasons for the concern about the student's progress, with a copy being sent to the Senior Tutor. The student will then normally be given two weeks to address any such issues.

6.12.1.3 This shall be followed, if necessary, by a letter (issued by the Head of Department not less than two weeks after the first letter) to notify the student of a recommendation to the Student Review Committee, that the student be dismissed from the programme.

6.13.1.4 If such notification is given, the Committee shall convene, without delay and, in consultation with the Senior Tutor and with the Head of Department shall either permanently dismiss the student from the College or decide that the Student shall be permitted to continue with the Programme. A student whose permanent dismissal has been decided shall have the right of appeal, but may not continue on his or her programme until and unless that appeal is upheld.

#### 6.13.2 ***Continuation of school practice and other school based work***

6.13.2.1 Following representations from the school at which a student is engaged on school practice or other school based work or from College tutors, the Head of the Department may require a student to withdraw immediately to from that school and may recommend to the Student Review Committee that the student be permanently dismissed from the programme.

6.13.2.2 If such notification is given, the Committee shall convene without delay and, in consultation with the Senior Tutor and with the Head of the Department of, shall either permanently dismiss the student from the College or decide that the student shall be permitted to continue with the programme. A student whose permanent dismissal has been decided shall have the right of appeal, but may not continue with his or her programme until and unless that appeal is upheld.

#### 6.14 ***Qualified Teacher Status***

6.14.1 Candidates on modules leading to the award of a degree and qualified Teacher Status must satisfactorily complete the module as set out in these regulations.

6.14.2 Candidates must also satisfy the requirements for School Experience and demonstrate that they can meet the Standards for the Award of QTS laid down by the DfEE (or successor body)

6.14.3 Candidates must provide evidence of satisfactory completion of the Skills Tests organised by the TDA (or successor body), prior to the meeting of the Examination Board.

## 7 Degree Requirements

### 7.1 Pass Mark and Compensation

7.1.1 Save as provided in 7.1.2 below, a student must achieve a mark of at least 40% to pass a module.

7.1.2 Where the student has failed a non-core module but has achieved a minimum mark of between 35% and 39% for that module the failure may be compensated by an overall mean mark of 45% or above achieved at that level, on the condition that:

- (a) modules to a value of not more than 30 credits may be compensated at any level;
- (b) save as provided in 7.2 (f) below, the student has re-entered the failed assessment on two further occasions to attempt to redeem the failure;
- (b) the total credit value of modules for which a compensated fail may be awarded may not exceed the amount specified for the programme in the following table:

Qualification	Maximum credit value of compensated fails that may be permitted
Certificate of Higher Education	0
Diploma of Higher Education	30
BA / BMus / BSc	60 (no more than 30 at any one level)
MSci	60 (at levels 4, 5 and 6 no more than 30 at any one level. No compensation is permitted at level 7)

7.2 Save as provided in paragraph 7.3 below, to be admitted to an undergraduate degree under these regulations a student must:

- (a) have completed to the satisfaction of the College modules valued at a minimum of 360 credits;

- (b) have been assessed in all parts of the examination prescribed for each module;
  - (c) have achieved all the learning outcomes specified for the programme;
  - (d) have passed all modules designated as compulsory to the award of the degree.
  - (e) have passed, or received a compensated fail as set out in 7.1 above, in modules to a value of 360 credits at least 120 of which must have been at level six,
  - (f) a final year student who has met all other criteria but has failed modules at level 5 and 6 may be considered for compensation of that credit, to allow them to graduate.
- 7.3 A student who meets the criteria set out in 7.2 (a-d) above but has passed, or received a compensated fail as set out in 7.1 above, in modules to a value of 300 to 345 credits, at least 60 of which must have been at level six, will be eligible for the award of a pass degree.
- 7.4 Candidates accepted under the Regulations for Advanced Students or Regulations for Transfer Students (appendix A) may be granted exemption from certain modules and the corresponding examination (see sections 2 and 3) and will be subject to an amended means of classification.

#### Classification of Degrees

- 7.5 Final degree classification will be calculated on the basis of a student's best marks for modules equivalent to 90 credits at Level 4, 105 credits at level 5 and 105 credits at level 6. If necessary, marks from modules for which a fail or compensated fail has been awarded shall be included. Level 4 modules are given less weight than modules at a higher level, except that the mark on ONE Level 4 module to a value of 30 credits in a modern foreign language taken by a candidate in his or her second or final year may count as one of the best modules at level 5 or 6 for the purposes of the calculation of the final weighted average mark.
- 7.6 In calculating a candidate's final degree classification, a relative weighting of 1:3:5 will be applied to modules at level 4, 5 and 6 respectively
- 7.7 Candidates who have completed the requirements for a degree, and who have achieved a sufficient standard in the examinations above for a Pass may, on the recommendation of the relevant Board of Examiners, be awarded either (a) First Class Honours, or (b) Second Class Honours, or (c) Third Class Honours The Second Class of Honours shall be divided into an Upper and Lower Division.

- 7.8 When a student is exempted from any examinations under the provision of paragraphs 2.1, 2.2 or 3.1 the examiners shall assess his/her class of Honours entirely upon his/her performance in the module examinations in which he/she is examined except as provided in paragraph 9.5 of the General Regulations.
- 7.9 The examiners shall determine the field of study to be shown on the diploma which will be issued to each successful candidate awarded the degree (see Section 8 below).

## **8. Field of Study**

- 8.1 The examiners shall determine the field of study in accordance with the guidelines laid down in paragraph 8.3 below.
- 8.2 The field of study shall be descriptive of the modules included in a degree curriculum and shall be based either on consideration of those modules which have been taken, or of those modules which have been passed. The levels of pass are not relevant to the determination of the field of study.
- 8.3 Except where a single subject is appropriate, the subjects named in the field of study, when based on consideration of modules passed, shall be determined as follows:
- (a) where appropriate, comprehensive titles shall be used, for example, European Languages, Culture and Society.
  - (b) where two subjects studied (see paragraph 8.2) have approximately equal importance and the subject mentioned second has a minimum value of 120 credits or one-third of the curriculum, whichever is the less; the conjunction 'and' shall be used;
  - (c) where a subject has been taken with an essential supporting subject 'with' shall be used; the supporting subject shall be expected to have a minimum value of 90 credits, or one quarter of the curriculum, whichever is the less; the main subject in this case shall have a minimum value of 180 credits, or one half of the curriculum, whichever is the less.

## **9. Issue of Diplomas**

- 9.1 A diploma for the relevant degree under the seal of the University shall be despatched to each successful student who is awarded the degree. The diploma shall record the field of study, where appropriate.
- 9.2 The date of the award of the degree to successful students shall be 1 August, but where a student completes the degree at a time other than at

the summer vacation the date of the award shall be first day of the month following the examiners confirmation.

## 1. Regulations for Advanced Students proceeding to a First Degree

- 1.1 An Advanced Student may be exempted from part of a programme of study for a first degree and may be exempted additionally from part of the examination prescribed for a first degree in accordance with the provisions set out in paragraphs 1.2 to 1.6 below.
- 1.2 A person who has obtained one of the following qualifications may be accepted by the College as an Advanced Student and shall be permitted to enter the second year and complete the programme of study for a first degree in not less than two academic years:
- (a) a degree of a university in the United Kingdom or the Cranfield Institute of Technology or the Royal College of Art;
  - (b) the Diploma in Technology awarded by the National Council for Technological Awards;
  - (c) a degree of the Council for National Academic Awards;
  - (d) a Certificate in Education, obtained in or after 1962, awarded after a programme of study (normally extending over not less than three academic years) in a College of Education in England or Wales. Candidates who have obtained the Certificate in Education since 1962 after following a shortened programme of study will also be required to satisfy the College in respect of their general education and training;
  - (e) a Certificate in Education in a College of Education in Scotland or Northern Ireland obtained in or after 1950;
  - (f) a Higher National Certificate (together with at least one Supplementary Certificate) or a Higher National Diploma;
  - (g) a BEC/TEC Higher Diploma or a BTEC Higher National Diploma;
  - (h) Parts I and II of the Examinations of the Council of Engineering Institutions;
  - (i) GRSC Part I examination of the Royal Society of Chemistry;
  - (j) the Associateship of King's College diploma taken prior to 1980;
  - (k) the Diploma in Theology (or the Academic or External or Extra-Mural Diploma in Theology) of the University of London;
  - (l) Fellowship of the Library Association of the United Kingdom;
  - (m) the Diploma of Theology of Queen's University, Belfast;
  - (n) a Higher or Professional Diploma of the Hong Kong Polytechnic;

- (o) a Diploma of Higher Education of a university in the United Kingdom or of the Council for National Academic Awards;
- (p) a degree of a university outside the United Kingdom;
- (q) any qualification obtained by written examination which is approved by the College for registration as an Advanced Student.

- 1.3 Where a student has been accepted by the College under the above regulations as an Advanced Student, the College may grant him/her exemption from courses and examinations in accordance with the relevant provisions set out in the Regulations for the degree for which he/she is registered. The Director of Students, Alumni and Library Services shall approve on the recommendation of the Head of Department such exemptions and shall report to the Academic Board.
- 1.4 Departments may consider for registration as an Advanced Student a person who has qualifications other than those referred to in paragraphs 1.2 above and/or experience relevant to the programme of study. Such a person shall be required to sit a qualifying examination. The department in consultation with the Director of Students, Alumni and Library Services shall consider each application on its merits. A person accepted by a department and approved by the Director of Students, Alumni and Library Services as an Advanced Student shall be permitted to complete the programme for a first degree in not less than two years and may also be granted exemptions from courses and examinations in accordance with the relevant provisions set out in the regulations for the degree for which he/she is registered.
- 1.5 If a department is prepared to admit a person who holds one of the qualifications listed in paragraph 1.2 into the third year of a four year programme, it may apply to the Head of Academic Services for that person to be registered as an Advanced Student.
- 1.6 Each application made under paragraph 1.5 shall be considered on its merits by the Academic Board. A person accepted by the Academic Board as an Advanced Student shall be permitted to complete the programme for a first degree of this College in not less than two years and may also be granted by the Academic Board exemptions from courses and examinations in accordance with the relevant provisions set out in the Regulations for the degree for which the person concerned is registered. This Regulation does not apply to the BA(Ed.) and Diploma of Higher Education degrees for which special provisions exist.

## **2. Regulations for Credit Transfer: Students Transferring to the College to Complete a First Degree**

*[A student who already holds a degree may not be granted exemptions in respect of that degree or part thereof under these Regulations. Graduates are eligible for consideration and admission as Advanced Students under the Regulations for Advanced Students proceeding to a First degree.]*

- 2.1 Acceptability for credit transfer of work undertaken in other institutions does not confer right of entry to any programme within the College. Decisions on admission, including decisions on crediting previous periods of study and examinations remain at the discretion of the department in consultation with the Head of Academic Services.
- 2.2 The same period of study and examination cannot be credited towards the award of a degree of this College and a degree of another institution.
- 2.3 A Transfer Student may be exempted from part of a programme of study for a first degree of this College and may be exempted additionally from part of the examinations prescribed for a first degree of this College and given associated credits in accordance with the provisions set out in paragraphs 2.5 - 2.8 below.
- 2.4 The following principles apply:
  - (a) The award of a first degree of the College should imply evidence of:
    - (i) the graduate's academic progress in terms of depth of study over the period of full-time study (or its equivalent) normally prescribed for that area of study at university level in the College;
    - (ii) the graduate having followed a coherently structured programme at university level in the College;
    - (iii) the graduate's ability to study at an advanced level, to assimilate, assess and interpret information and to communicate effectively.
  - (a) Provided the criteria in (a) are satisfied a first degree of Goldsmiths College may be based on programmes of study that are interdisciplinary or in specialised subject areas or that are designed to meet the particular needs and interests of individual students.
  - (b) The objectives of intended programmes of study and the criteria against which achievements shall be judged should be clearly defined.
  - (d) If the student is to graduate from Goldsmiths College, he/she must:
    - (i) meet the prescribed criteria for the award;
    - (ii) be assessed for the award under the auspices of the College;
    - (iii) have studied for a minimum of one year, including the final year, under the direction of teachers in the College.



- (e) Due regard shall be given to the academic currency of studies and examinations at the time of the award of a Goldsmiths College degree and, to that end, the period between first embarking on the studies which shall count towards the College degree and the date of the award shall not normally exceed six years (or the part-time equivalent).

2.5 The following categories of person may be admitted as Transfer Students;

- (a) a person who has attended part of a programme of study leading to a first degree elsewhere in the United Kingdom relevant to the programme to be followed in this College;
- (b) a person who has been registered for at least one year as an External Student and is still so registered on a course of study for a first degree relevant to that which he or she wishes to follow at the College;
- (c) a person who has been pursuing a programme of study for a degree or qualification of equal rank outside the United Kingdom within twelve months of his/her application to the College;
- (d) a person who has a range of qualifications given a credit rating under the Credit Accumulation Schemes.

2.6 When assessing a Transfer Student for exemption from part of the programme of study, the related examinations and associated credits towards the Goldsmiths College degree, the following criteria shall be taken into consideration:

- (a) details of courses taken and examinations passed at the institution or institutions which the applicant has previously attended, certified by the appropriate officer or officers of that institution or those institutions, and the relevance of those courses and examinations to the programme the student wishes to follow at the College;
- (b) details of the programme of study proposed, recommended length and recommended exemptions, if any, from examinations passed in the course of the student's studies which are of similar standard and content to those from which exemption is sought;
- (c) the credits granted to a student transferring shall not exceed in value 120 CATS credits per year of full-time study (or its part-time equivalent); a student transferring to any other degree shall be credited only with those courses and examinations which would have been taken by an Internal Student at the same point in the programme of study for that degree;
- (d) the study previously undertaken must be such as to allow a smooth transition into the appropriate year of the programme of study;

- (e) the reasons given for transfer and observations made on these by the institution most recently attended. The applicant must have been eligible, on academic grounds, to continue study at his or her previous institution;
- (f) the length of study the student has undertaken to date;
- (g) where a student has completed part of a year, the practicality of exempting the student from relevant courses whilst making arrangements for the student to sit the appropriate examinations;
- (h) examinations passed while registered as an External Student of the University of London which are common with, or recognised as being equivalent to, those taken by students at the College.

2.7 A person falling into one of the following categories and accepted by the College as a Transfer Student into Level 2 (FHEQ level 5) of a Goldsmiths Undergraduate Degree or Diploma of Higher Education may be exempted from courses and examinations and given associated credits in accordance with the provisions of paragraph 11.6 (c) above, but only in respect of those courses and examinations which would have been taken in the first year of the programme of study:

- (a) a person who has obtained by examination at least three Open University course credits (180 credit points), subject to certification by the relevant admissions tutor that the candidate's Open University study is acceptable as equivalent to the completion of three, Level 1 (FHEQ level 4) course-units for the degree course in question;
- (b) a person who has obtained a University of London Extra-Mural Diploma or Certificate, other than the Certificate in Legal Method, the Certificate in Contemporary Studies, the Certificate in Urban Community Studies (Child Care and the Community), the Certificate in Urban Community Studies (Issues in Community Studies) and the Certificate in Urban Community Studies (Community Health and Social Services) subject to certification by the relevant admissions tutor that the candidate's Open University study is acceptable as equivalent to the completion of 90 CATS credits, at Level 1 (FHEQ level 4) for the degree course in question;
- (c) a person who has obtained an Extra-Mural sessional certificate or certificates with the grade of pass or better towards an Extra-Mural Diploma or Certificate other than those excepted in (b) above, subject to such a person being granted exemption from course-work and examinations and associated credits for an appropriate number of course-units not exceeding 120 CATS credits or the equivalent of the first year of study, subject to certification by the relevant admissions tutor that the candidate's Open University study is acceptable as equivalent to the completion of 90 CATS credits at Level 1 (FHEQ level 4) for the degree course in question.

2.8 Except insofar as these Regulations otherwise provide, students registered as Transfer Students shall comply with all relevant Regulations.